



STATE OF CONNECTICUT • COUNTY OF TOLLAND  
INCORPORATED 1786

# TOWN OF ELLINGTON

55 MAIN STREET • P. O. BOX 187  
ELLINGTON, CONNECTICUT 06029-0187

[www.ellington-ct.gov](http://www.ellington-ct.gov)

## **Ad Hoc Design Review Board Meeting Minutes**

Thursday, June 11, 2009  
7:00 PM – Conference Room  
Ellington Town Annex

**Members Present:** Janet Marshall, Michele Beaulieu, Kevin Zahner and Robert Dawson  
**Other Present:** Peter Williams

- 1. Call to Order:** Chairman Bob Dawson called the meeting to order at 7:00.
- 2. Citizens Forum/Public Comments:** None
- 3. New Business**

Design reviews  
Sadds Mill Road – GreenCycle Expansion

Peter Williams made notes of the reviews and will prepare, in writing, the Boards recommendations for the Planning and Zoning Commission. (Enclosed)

## **4. Old Business**

Chairman Bob Dawson will discuss with the First Selectman the memo from Peter Williams dated Jan. 18, 2009 concerning the future of the DRB and its administration. (Enclosed)

Approval of Regular meeting minutes – November 13, 2008

**Moved (Marshall) Seconded (Beaulieu) and passed unanimously to approve meeting minutes of November 13, 2008.**

**4. Adjournment**

**MOVED (Beaulieu) SECONDED (Marshall) AND PASSED UNANIMOUSLY TO  
ADJOURN THE MEETING AT 7:31 PM OF THE AD HOC DESIGN REVIEW  
BOARD**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Peter Williams', written over a horizontal line.

Peter Williams

## **MEMORANDUM**

**DATE:** June 15, 2009  
**TO:** Town of Ellington Planning & Zoning Commission  
**FROM:** Ad Hoc Design Review Board  
**CC:** Michael Stupinski, First Selectman

**SUBJECT:** Plan Review – Z200915 Greencycle of Connecticut, Inc. Sadds Mill Road

On Thursday, June 11, 2009 the Ad Hoc Design Review Board did a review of the above referenced application.

The overall site design, as represented, appears to be compatible to the surrounding area. The Design Review Board:

***Recommends this applications design be approved with conditions***

- The fabric color for the structure be earth tone.

**MEMORANDUM**

**DATE:** January 28, 2009  
**TO:** Michael Stupinski, First Selectman  
**FROM:** Peter Williams  
**CC:** Rob Phillips, Town Planner  
Bob Dawson, Chairman DRB

**SUBJECT:** DRB Administration

In 2004, I was asked by the then 1st Selectman Dennis Milanovich if I could help out with the setting up and administering a new Ad Hoc Design Review Board. I agreed to this temporary voluntary position because, at the time the Planning Department was unable to take on additional duties. It has now been 5 years and the Ad Hoc Design Review Board is over due to be made permanent and placed under the direction of the Planning Department.

Your attention to this matter would be greatly appreciated before setting next year's DRB budget.